

6 FINANCIAL PLANNER AND OFFICE USE ONLY

Customer identification verified by Originals Certified copies
 Customer identification documentation attached

7 IDENTIFICATION PROCEDURE

Proof of identity must be provided with this form.

An original or certified copy of one of the following documents must be provided:

- Current Australian State or Territory Driver's Licence containing your photograph.
- Australian passport that is current or has expired within the preceding 2 years.
- Card issued under a State or Territory law, for the purpose of proving a person's age, containing a photograph of the person in whose name the card is issued.
- Foreign government issued passport (or similar international travel document) that contains your photograph and signature.

If you are sending your proof of identity, please send certified copies only. Do not send originals.

If you are unable to provide one of these documents, please contact your financial planner or Customer Service for further information on other documentation you may provide to verify your identity.

Where an agent has been appointed to sign the application form or otherwise transact on your behalf, the agent's proof of authority to act (such as a Power of Attorney) must also be provided.

Documents written in a language that is not English must be accompanied by an English translation prepared by an accredited translator.

What is a certified copy?

A certified copy is a document that has been certified as a true copy of the original document by one of the following:

- An officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees.
- Finance company officer with 2 or more continuous years of service with one or more finance companies (for the purposes of the *Statutory Declaration Regulations 1993*).
- An officer with 2 or more continuous years of service with one or more financial institutions (for the purposes of the *Statutory Declaration Regulations 1993*).
- A permanent employee of the Australian Postal Corporation with 2 or more years of continuous service who is employed in an office supplying postal services to the public.
- An agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public.
- A Justice of the Peace.
- A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described).
- A judge of a court.
- A magistrate.
- A chief executive officer of a Commonwealth court.
- A registrar or deputy registrar of a court.
- An Australian police officer.
- An Australian consular officer or an Australian diplomatic officer (within the meaning of the *Consular Fees Act 1955*).
- A member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership.
- A notary public (for the purposes of the *Statutory Declaration Regulations 1993*).

